EPA Official Record

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From: Aoyama, Joyce

To: Lefeat, Amy; Pavy, Jonathan

Copy To: Wells, Mike; Szerlog, Michael

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Subject: Annual Transfer of Records to NARA - Due COB 11/22/13 (tomorrow)

Amy and Jonathan,

I left the SF135 and instructions for approval at Amy's cube for the following accession. Please let me know if these records can be released to the National Archives. If they are still active, subject to a lit hold or FOIA please let me know and we can look into holding them back. We'll also need to know a few more things – listed on the instructions I included. I'm available for questions. Thanks!

Thank you,

Joyce Aoyama Regional Records Manager ASRC Primus Solutions U.S. EPA-Region 10, CON-078 (206) 553-2595 voice; (206) 553-0714 fax